

P O S I T I O N D E S C R I P T I O N

Position Title: Utility Cleaner

Department: **Sub-Department:**

Reports To: Kitchen Steward and Sanitation Officer

Direct Reports: N/A

Position Summary

The Utility Cleaner is responsible for the cleaning and maintenance the galleys on a daily basis, following the cleaning guidelines set by Onboard Management.

Essential Duties and Responsibilities

Operational

- Handle all cleaning materials, chemicals and machinery necessary for the daily operation, in a safe and responsible manner.
- Clean and maintain galley floors, walls, machinery and tools after every service, with emphasis on the health and safety of all staff.
- Participate in all assigned training programs in order to develop skills with a view for future development and potential promotion.
- Work with cleaning machinery as assigned by the shipboard management.
- Cross train on all cleaning machinery.
- Perform all duties according to Shispa, the European sanitation program, and the United States Public Health rules and regulations.
- Assist with stores and provision loading as directed.
- Monitor the cleanliness, maintenance and upkeep of all equipment and ship property used in the execution of duties.
- Ensure use of authorized-only chemicals
- Attend departmental meetings and trainings as instructed.
- Ensure that personal appearance, uniform and personal hygiene are in accordance with company regulations.
- Maintain personal hygiene and appearance according to company standards:
 - Shower before the commencement of each shift.
 - Hair must be well-groomed and above the collar.
 - Fingernails must be short and clean.
 - Must be clean shaven at the beginning of each shift.

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Training & Development

- Attend all meetings, training activities or classes related to assigned position as required.

Financial

- N/A

Safety Responsibilities

- Maintain a safe and sanitary environment for all guests and crew members.
- Follow proper procedures and instructions at all times to prevent damage of any kind to ship or company property.
- Know and comply with Shipsan, the European sanitation program, and United States Public Health Rules and Regulations pertaining to assigned working area.
- Participate in safety drills as required.
- Comply with Marella Cruises' Safety and Pollution Prevention Program
- Comply with Marella Cruises' Operating Procedures Resources.

Other Duties and Responsibilities

- As assigned

Qualifications**Knowledge, experience, skill, and/or ability**Required

- Fluent in written and spoken English,
- Must be able to communicate effectively with the senior management.
- Ability to lead and make decisions.
- Good administrative skills.
- Experienced in coaching subordinates.
- Must be cost and quality conscious.
- Must adhere to specific scheduled work hours, yet be flexible if circumstances require it.
- Work with international team members.
- Perform assigned duties under pressure (time constraints).

Preferred

- Fluency in additional language(s)

Required computer skills

- N/A

Education/experience/certifications

- Some High School preferred.
- Experience and/or training in the hospitality field considered a plus.
- Equivalent combination of education and experience.

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Other Skills:

- Ability to prioritize tasks and work independently.
- Strong organizational, interpersonal and communication skills .
- Ability to interact with senior-level management and owner representatives.
- Ability to work within time constraints.
- Must be reliable, honest and friendly.

Math Ability:

- Able to add, subtract, multiply and divide in all units of measure using whole numbers, common fractions, and decimals.

Reasoning Ability:

- Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form.
- Ability to deal with problems involving several concrete variables in standardized situations.

Work Environment & Physical Demands:

- The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions for this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.
- While performing the duties of this job the employee is regularly required to
 - Stand
 - Use hands to finger, handle, or feel;
 - Reach with hands and arms;
 - Talk or hear and smell.
- The employee must be able to lift or move up to 55 pounds (25 kilograms) without assistance.

Vision Requirements:

- Ability to adjust focus, depth perception, peripheral vision, distance vision and close vision and to be able to otherwise perform the essential functions of the job in a manner that does not present danger to the employee or others with or without a reasonable accommodation.

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